



Liquor Licensing - A guide to inserting public notices

Below is the official order form for placing your public notice requirements under the Sale of Liquor Act 1989.

You are required to publish 2 notices 5 working days apart.

Once received your public notice will be published on either the Tuesday or the Friday in the NZ Herald. (See below for publishing days).

We are an independent company specialising in public notices, offering a better and easier way of advertising than any other method.

3 EASY WAYS TO PLACE YOUR AD AND PAY	COST 2 Notices	PAYMENT METHOD	TICK OPTION
ONLINE - Go to www.public-notices.co.nz	\$440.00 incl. GST	Credit Card	
FAX - This form to 0800 200 446	\$460.00 incl. GST	Credit Card, Direct Payment*,Cheque	
MAIL - This form to Public Notices (address below)	\$460.00 incl. GST	Credit Card, Direct Payment*,Cheque	

* Direct Payment - Public Notices Ltd ANZ 010797 0406090 00, please reference with your trading name

PERSONAL DETAILS

Name Miss/Mrs/Mr/Ms First Name _____ Last Name _____
Address Street _____ Suburb _____
City _____ Fax _____
Contact Details Phone _____ Mobile _____ Email _____

PUBLISHING DAYS / COPIES OF PUBLIC NOTICES

Your notice will be submitted for the next newspaper publishing round which is either Tuesday if you submit this form after midday Thursday and before midday Monday, or on Friday if submitted after midday Monday and before midday Thursday. Your second notice will be published on the same day the following week.

Scanned copies of the newspaper notices are available only online at www.public-notices.co.nz these can be printed out and submitted to the District Licensing Agency.

PAY BY CREDIT CARD

Credit Card ☐ Visa ☐ Master Card ☐ Diners ☐ AMEX
Card Number
Cardholder's Name _____
Signature _____ Expiry Date /

Authorisation: I/We authorise, to debit my/our nominated credit card account with the amount specified above

www.public-notices.co.nz

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ADDITIONAL INFORMATION